

PAYMENT INFORMATION

AUTOMATIC DEDUCTIONS:

C1 Bank has enclosed an "Auto Debit Authorization" form [located inside the coupon booklet], which will enable you to automatically have your maintenance fee deducted from your bank account (this procedure will be supplied by the bank at no charge). If you are interested in this procedure, please complete this form and return it to the bank no later than *the 25th to be effective the following month*. **Please keep in mind that you may have to pay the first month with a check, depending on when you receive this letter.** You may indicate what month you would like the deduction to start on the application. For your convenience, you may elect to have the funds debited on either the 3rd or 10th of each period. This auto-draft will continue until we receive written notice of cancellation from you.

CREDIT CARD or E-CHECK PAYMENTS:

You may make credit card payment [service fee] or e-check [no additional cost] at the RPM web site; www.resourcepropertymgmt.com > Resident Services > select maintenance fee options from drop down menu.

ON-LINE BANKING:

In the event you bank on-line with another institution, please be aware that on-line payments should be made payable to your association and mailed directly to: *C1 Bank at Post Office Box 20287, Tampa, FL 33622-0287*. **You must indicate your unit number (as noted on coupon booklet) as your account number on the check, to ensure proper credit.**

POST DATED CHECKS:

We have received notification from C1 Bank that they will process **all** (including post dated) checks upon receipt, **DO NOT** send post dated checks for maintenance fees to the bank's PO Box. If you would like, Resource Management will process your post dated checks monthly, as due. Please **mail them directly to the Seminole Office** address 7300 Park Street, Seminole, FL 33777, along with your coupon booklet (if available) and a separate check for \$25.00 made payable to; *Resource Management* to cover administrative fees.